



Elizabethtown - Kitley

Agenda

Regular Council Meeting
Monday, March 24, 2025 @ 7:00 PM
Council Chambers

Regular Meeting of Council

1. Call to Order & Roll Call

- 1.1. Please note the Council Chambers has reopened to the public. Meetings will continue to be livestreamed and available for public viewing on YouTube. As part of the virtual public participation, if you have any questions regarding items on the agenda, please submit them by email at mail@ektwp.ca. Questions received prior to the meeting will be addressed during the Public Question Period which is limited to a 15 minute time period.
- 1.2. "We begin this Regular Council meeting by acknowledging that we are meeting on the traditional territory of the Algonquin First People. We do so respecting both the land and the Indigenous People who continue to walk with us through this world."


2. Adoption of Agenda

3. Declaration of Pecuniary Interest


4. Adoption of Minutes

- 4.1. Regular Council Minutes dated March 10, 2025
[Regular Council - 10 Mar 2025 - Minutes](#)

5. Staff Report

- 5.1. A-25-15 Township Telephone System
Chief Administrative Officer/Clerk, Rob Nolan
[A-25-15 Township Telephone System](#)
[A-25-15 - Attachment 1 - By-Law 2020-0031 Communication Policy](#)
[A-25-15 - Attachment 2 - Auto Attendant Message Options](#)
- 5.2. A-25-16 Working from Home Motion
 **Chief Administrative Officer/Clerk, Rob Nolan**
[A-25-16 - Working from Home Motion](#)
[A-25-16 - Attachment 1 - By-Law 2020-0044 Telcommuting Policy](#)
[A-25-16 - Attachment 2 - By-Law 2020-0031 Communication Policy](#)
[A-25-16 - Attachment 3 - Resident Feedback re Home Working](#)
[A-25-16 - Attachment 4 - City of Brockville - Remote Work Policy](#)
- 5.3. A-25-19 Extension of Leave of Absence - Councillor Eady
Chief Administrative Officer/Clerk, Rob Nolan
[A-25-19 - Extension of Leave of Absence - Councillor Eady](#)

5.4. B-25-04: February 2025 Building Activity Report
Planning Administrative Assistant, Sarah Hagen
[B-25-04 February Building Report](#)


5.5. Budget Update
 Director of Finance, Christine Martin
[Updated Budget Summary March 24, 2025](#)

6. **Committee Reports**

6.1. Emergency Management Program Committee Draft Minutes dated March 18, 2025
[EMPC Minutes - 18 Mar 2025](#)

7. **By-laws**

7.1. First and Second Readings

 By-law 25-19: Being a By-law to Adopt Estimates of Revenue and Expenditure for Municipal Purposes and to Provide for the Adoption of Tax Rates for the Year 2025

[25-19 - Budget Tax Rate Bylaw 2025](#)
[Schedule 'A'- By-law 25-19 Budget & Tax Rates](#)

7.2. Third Readings

By-law 25-19: Being a By-law to Adopt Estimates of Revenue and Expenditure for Municipal Purposes and to Provide for the Adoption of Tax Rates for the Year 2025

8. **Informational Items**

9. **Motions and Notices of Motion**

10. **Public Question Period**

11. **Closed Meeting**

11.1. One matter under Section 239 (2)(b), personal matters about an identifiable individual
Specifically: Library Board Appointment

11.2. One matter under Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees.
Specifically: Human Resource Update #1

11.3. One matter under Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees.
Specifically: Public Works Department Review

12. **Confirmatory By-law**

12.1. First, Second, and Third Readings

By-law 25-20: Being a By-law to Confirm Proceedings of Council's March 24, 2025 Meeting

[25-20 Confirming for March 24, 2025](#)

13. **Adjournment**

